



# EXTERNSHIPS AVAILABLE AT BONNAROO!

The Bonnaroo Music and Arts Festival is currently seeking enthusiastic externs for the 2016 event! Externships provide an excellent, hands-on learning opportunity for college students looking to gain work experience at one of the biggest music experiences of the summer. Although externships are unpaid, meals are provided for the length of the position, which ranges from 1 – 3 weeks. Sleeping arrangements will vary by position. Externs must supply their own laptops and transportation to and from Manchester. We are pleased to offer the following positions:

**Artist Décor:** The Artist Décor department is looking for externs to help prepare and decorate all areas that the artists see at the festival, including backstage, dressing rooms, hangout areas, and media areas. An ideal candidate would be creative, organized, and have the ability to act in a professional manner around the artists. This externship requires a full-time commitment from **May 29th - June 15th.**

**Catering and Hospitality:** The catering areas of Bonnaroo are looking for externs to assist with the enormous catering operation at the event. Responsibilities will range from learning the catering software, running reports, organizing meal tickets, and overall office management. An ideal candidate would be interested and have some experience in office administration, have excellent organizational skills, and be a team player. This externship requires a full-time commitment from **May 27th - June 15th.**

**Clean Vibes - Trash Talker™:** Clean Vibes is seeking externs to assist with its Trash Talker™ program. Externs will work in a supporting role to the Trash Talker™ Coordinators on site at Bonnaroo. They will help to organize the check-in/check-out process, answer questions, distribute materials (gloves and bags), work the field to train Trash Talker Volunteers and support the Clean Vibes crew by helping to maintain and promote the integrity of the 3-stream waste diversion program at Bonnaroo (recycling, compost and landfill). An ideal candidate would have an interest in environmental sustainability, eco-conscious mindset, an outgoing personality, and an active lifestyle. This externship requires a full-time commitment from **June 7th - June 12th.**

**Clean Vibes - Trading Post:** The Clean Vibes Trading Post (CVTP) is seeking externs to assist with their initiative to engage festival patrons in creating a cleaner and greener festival atmosphere. Externs will work with the existing crew to staff the tent and engage and educate the festival attendees. An ideal candidate would have a background in environmental studies, community engagement or non profit experience, energy and enthusiasm for environmental education, and a focused and positive attitude. This externship requires a full-time commitment from **June 7th - June 12th.**

**Community Relations:** The Community Relations team is seeking an extern to assist with facilitating positive relationships with the residents surrounding the Bonnaroo site. Duties will also include managing the community check-in operation, general administrative duties, and assisting with the RooWish program, granting wishes to Bonnaroo patrons. An ideal candidate would have excellent customer service skills, and some experience with public Relations and marketing. This externship requires a full-time commitment from **June 3rd - June 13th.**

**Credentials:** The Credentials department is seeking externs to help manage the check-in operation for Bonnaroo's staff, artists, guests, and vendors. Duties include managing email accounts, data-entry, and assistance with checking-in patrons at the various check-in locations. An ideal candidate will have experience in customer service, a team-player attitude, attention to detail, and experience with Microsoft Word and Excel. This externship requires a full-time commitment from **June 4th- June 13th.**

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**Signage:** The Signage department is seeking an extern to help with the massive undertaking of festival signage. Duties include receiving and approving signage shipments, distribution of signs throughout the festival grounds, working with local and regional printing companies for last-minute orders, and doing inventory on signs at the end of the festival. An ideal candidate would have a strong attention to detail, excellent organizational skills, and the ability to work both alone and leading a team. This externship requires a full-time commitment from **June 1st- June 14th.**

**Sponsorship Activations:** The Sponsorship Activations Department is looking for externs to assist with execution of sponsorship activities throughout the site. Duties include assisting with supervising volunteers, coordinating programming schedules, and maintaining product inventory. An ideal candidate would be organized, professional, outgoing, solution-oriented and experience with customer service. This externship requires a full-time commitment from **June 7th- June 13th.**

**Sponsorship (Partner Activations):** The GNC Sponsorship Activation Team is looking for an extern to assist with execution of GNC's sponsorship activities throughout the site. Duties include aiding in supervising volunteers, assisting with giveaways, tracking metrics for daily reports, and overseeing sampling and logistics for the Roo Run, presented by GNC. An ideal candidate would be a confident problem solver, able to multi-task and prioritize, eager to learn, and a great communicator. This externship requires a full-time commitment from **June 6th- June 13th.**

**VIP Décor:** The VIP department at Bonnaroo is seeking externs to assist with the decoration and design of the VIP compound. Externs will live in the VIP Campground, work with the VIP Staff, and help bring the magical world of VIP come to life for our 4,000+ VIP ticket holders, while gaining valuable event design experience. An ideal candidate would be motivated, a team player, creative, have a decor and design interest, and bring positive vibes! This externship requires a full-time commitment from **June 6th- June 15th.**

**VIP Hospitality:** The VIP department at Bonnaroo is seeking externs to assist with the hospitality and overall experience of the festival's VIP patrons. Externs will live in the VIP Campground, work with the VIP Staff, and help bring the magical world of VIP come to life for our 4,000+ VIP ticket holders, while gaining valuable event management experience. An ideal candidate would be motivated, a team player, have great customer service and communication skills, and bring positive vibes! This externship requires a full-time commitment from **June 6th- June 15th.**

**Volunteers (The C'roo):** The Volunteer department is looking for externs to help with all aspect's of Bonnaroo's volunteer program, also called "The C'roo." Duties include setting up the various volunteer areas on site, assisting with C'roo check-in, and management of volunteers on site. Overnight work may be required. An ideal candidate would have an interest in event planning, proven leadership experience, excellent organization and communication skills, and proficiency in Microsoft Word and Excel. This externship requires a full-time commitment from **June 3rd- June 13th.**

## HOW TO APPLY:

Once you've read through all of the externship descriptions and have decided which positions you are interested in, please email [externs@bonnaroo.com](mailto:externs@bonnaroo.com).

