

ASCAP Writers' Night Series Producer

Responsibilities & Expectations 2008/2009

Submission Deadline: Friday, September 26th, 4:00pm



Producer

- Must be a full-time CEMB student
- Must have and maintain a 2.8 GPA
- Oversee all aspects of the series production
- Responsible for all events surrounding the assigned production including all audition processes
- Report directly to the CEMB Coordinator of Student Enrichmen
- Provide a professional setting worthy of hosting industry guests
- Increase knowledge through practical application of all areas of production
- Responsible for the organization of MBU/EIS/SNG 4000 seminar attendance and booking scanners
- Communicate with all individuals of production regarding all aspects of the showcase including contacting key people regarding venue, sound, lights, production staff and marketing

Please fill out and submit the following application to the CEMB Dean's Office by 4pm on Friday, September 26th, 2008. If you have any questions, please contact Jamie Stamey at stameyj@mail.belmont.edu.

ASCAP Writers' Night Series

Producer Application 2008/2009

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Please type your answers to the following questions. Use as much space as necessary to thoroughly answer each question.

Name: _____ Major: _____

Classification: _____ Cum. GPA: _____ Anticipated Graduation: _____

Email: _____ Phone: _____

Contact Method Preference (underline one): Email Phone

1) List your top 3 leadership skills/strengths: _____

2) List any other organizations (including positions) you will be involved with during the 2008-2009 academic year: _____

3) Do you plan on participating in Belmont East/West or an internship during the 2008-2009 academic year? If yes, explain: _____

4) Please list any showcase/production you have been involved in and your specific role. _____

5) What do you see as the mission/vision for the ASCAP Writers' Night Series?
(Please use as much space as necessary to thoroughly answer this question.)
